

DISTRICT OF VANDERHOOF FINANCIAL SERVICES SUPERVISOR



DISTRICT OF VANDERHOOF, FINANCIAL SERVICES SUPERVISOR ADVERTISEMENT

With a population of 4500, Vanderhoof is geographically located near the centre of British Columbia and truly is at the “Heart of it All” when it comes to lifestyle and low cost of living. Vanderhoof is now looking for its next Financial Services Supervisor to support the administrative and operational functions of the Finance Division.

What you'll get:

- A competitive wage and benefits package
- Work-life balance
- Support in ongoing training
- Positive and safe working conditions
- A team that strives to make a positive community impact and have fun at work everyday

What you'll do:

You will report to the Director of Financial Services (Chief Financial Officer). As part of the senior management team, you will support the Director with respect to fulfilling the functions of the Financial Officer and the Collector of Taxes. This includes complex fiscal and administrative work; researching, identifying, and reporting on grant and fundraising opportunities; managing negotiations and relationships with funders and partners; responsibility for achieving efficient and effective operations through reliable performance in payroll, accounting, accounts payable, collection functions, and control; and observing and complying with municipal policies. You will help achieve the goals and objectives of the Financial Services Department by researching, interpreting, and applying legislation, working in an independent manner, and exercise sound judgment in selecting and interpreting information.

What you'll bring:

- Post-secondary degree, diploma, or certificate in accounting, business administration, or a related field,
- Minimum 3-5 years of progressive experience in accounting at an intermediate level and experience using financial spreadsheet and database applications,
- Working knowledge of Public Sector Account Boards (PSAB) requirements is an asset,
- Experience in cost-accounting,
- Consultative and collaborative approach to working with clients and other team members,
- Experience in the public sector preferred.

What to do now:

Bring together your fiscal and administrative expertise with this challenging and rewarding leadership role! Forward your resume and cover letter to Tall Cedars Search & Recruitment, by **Thurs. Dec. 2, 2021**. A Supplementary Package can be obtained by request from the Consultant, which includes a complete job description and details of the compensation and benefits.

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