



APPLICATION PROCESS

1. Fill out the application form to determine if your stove is eligible (you must reside within the municipality). Please submit photos of your existing stove, including any labels on the stove.
2. Complete the Wood Smoke Course at the website below and print out your proof of completion.
https://www.fraserbasin.bc.ca/WoodSmokeCourse/story_html5.html
The content can additionally be found on the District of Vanderhoof Woodstove Exchange webpage.
<http://www.vanderhoof.ca/residents/woodstove-exchange-program/>
3. Submit building permit application to the District office (\$75 fee is waived).
4. Purchase and install your new stove.
5. Destroy your old stove by:
 - a. Remove and dispose of the doors; destroy the flue collar; remove and dispose of the firebrick
 - b. Deliver the body to the District of Vanderhoof Public Works Yard (have staff sign the bottom of this page) or deliver to Vanderhoof Waste Transfer Station (keep your receipt as proof)
6. Submit photos, receipts, proof of Wood Smoke Course completion, and proof of WETT inspection for the new stove to the District; a cheque will be mailed.

APPLICATION FORM

NAME

STREET & MAILING ADDRESS

PHONE

EMAIL

CURRENT STOVE YEAR AND MODEL

CURRENT STOVE TYPE (wood, pellet, etc)

TYPE OF STOVE YOU ARE PLANNING TO BUY AS REPLACEMENT (check one):

Wood
(\$600 Rebate + Waived Permit Fee [\$75])

Pellet, propane, electric, or gas
(\$1500 Rebate + Waived Permit Fee [\$75])

Heat Pump
(\$2000 Rebate + Waived Permit Fee [\$75])

FOR OFFICE USE ONLY:

- Photos of old stove
- Building permit submitted
- Photos of new stove; proof of inspection; receipts
- Final rebate claimed, cheque request completed

Stove delivered to Public Works Yard

DATE: _____

EMPLOYEE SIGNATURE: _____



ELIGIBLE CURRENT STOVES

If you currently have any of these appliances installed, they are eligible to be replaced:

- Homemade stove
- Barrel stove
- Free-standing non-Environmental Protection Agency (EPA) certified stove
- An “airtight” non-EPA-certified fireplace insert or tube-type heat exchanger with a face plate and door that is installed in an open-hearth fireplace
- A non-EPA-certified “wood furnace” (ducted, forced-air, home-heating appliance). This may only be replaced by an EPA-certified wood furnace or pellet furnace (includes add-on wood furnaces and wood/electric combos)
- A wood-burning cook stove
- Outdoor Wood Boiler

ELIGIBLE NEW STOVES

These appliances are eligible to replace your current stove:

- EPA-certified wood or pellet stove
- EPA-certified wood or pellet insert
- Enerchoice designated gas or propane fueled stove or fireplace
- Enerchoice designated gas or propane fueled insert, or an electric insert
- An EPA-certified factory-built wood fireplace (this may only be accepted if it is replacing a non-EPA-certified wood stove or non-EPA-certified wood insert and not an existing factory-built fireplace)
- An electric heat pump that meets the criteria for BC Hydro’s heat pump rebate or the criteria for the Oil to Heat Pump Incentive
- An EPA or CSA B415 certified wood or pellet furnace (only if it is replacing an existing uncertified wood-burning furnace)
- EPA-certified cook stove

These are **ineligible to replace your current stove:**

- A new insert to an existing open-hearth fireplace that doesn’t currently have an insert installed in it (an exchange of an existing wood appliance must take place)
- Electric stoves or fireplaces (replacement electric inserts are allowed)
- Factory-built (zero-clearance) fireplaces
- Outdoor appliances: a replacement unit must be installed in an area with four walls, ceiling and a door
- Tin heaters/tent stoves or any appliance not used in a residential application