

The District of Vanderhoof has an opening for a **Tradesman (Mechanic) Position**, within the Vanderhoof Public Works Department.

The Tradesman is responsible for the overall operation of the municipal fleet. The Tradesman supports the public works operations by servicing, repairing, and maintaining the municipal equipment fleet ranging from light vehicles and small equipment/machinery to large vehicles and machinery, such as dump trucks, backhoes, loaders and more. This position is also responsible for maintaining inventory and providing guidance to municipal employees or contractors to assist in the servicing, repair, and maintenance of the District of Vanderhoof's municipal fleet. The Tradesman is additionally responsible for the operation of the Community's sewer and water distribution systems. Work may be completed in the Public Works Yard or, at times, in the field as required.

**Reporting to the Public Works Foreman, the Tradesman will be responsible for:**

- Inspect and diagnose faults or malfunctions using computerized and other testing equipment to determine extent of repair required;
- Adjust equipment and repair or replace defective parts, components, or systems using hand and power tools;
- Perform cutting, brazing, and welding of metals, as related to the work;
- Create work orders, purchase orders and other paperwork related to purchasing materials and stock and receiving such items as delivered;
- Clean, lubricate and perform other routine preventative maintenance work on equipment as well as Service attachments and working tools such as blades;
- Arrange for third-party repairs, as required;
- Operate various pieces of equipment during emergency situations or staffing shortages;
- Act as a positive role model by following all internal policies and procedures, as well as complying with external legislation and regulations as they pertain to safety;
- As required or directed, provide oversight and guidance to other employees, or contractors, assigned to assist in the servicing, repair, and maintenance of District of Vanderhoof's equipment;
- Assist with orienting employees on operating or servicing requirements, as directed;
- Make recommendations to the equipment replacement program, including recommending types of equipment which may be required;
- Assist with the development and application of new or modified work methods, practices, and techniques;
- Prepare oral and/or written reports on equipment and projects to the Public Works Foreman and Superintendent of Operations;
- Assist with the preparation and review of budgetary items applicable to the division
- Update skills and knowledge on a regular basis to keep up with changes in technology and equipment; and
- Perform other related duties, as assigned.

**The successful candidate will possess the following qualifications, skills and abilities:**

- Completion of grade 12 or equivalent along with a Trades Qualification for Province of BC as a Heavy Mechanic or Heavy-Duty Equipment Technician with Interprovincial Red Seal;
- 5 years' experience as a Journeyperson servicing, repairing, and maintaining a wide variety of construction and maintenance equipment, tools, automotive vehicles, and heavy equipment.
- Possession of a valid class 5 driver's license with airbrake endorsement and an acceptable driver's abstract;
- Possession of a valid class 3 driver's license, or the ability to obtain, would be an asset to this position;
- Knowledge of the National Safety Code regulations and safe work practices and procedures including the Occupational Health & Safety regulation as it relates to the workplace, the department, and to the position;
- Knowledge of the methods, practices, materials, tools, and equipment used in the automotive and heavy-duty mechanical trade including Mechanical aptitude and skilled at troubleshooting;
- Using computers and software such as Microsoft Word and Outlook as well as specialized software related to the service, repair, and maintenance of equipment;
- Knowledge of the practices, procedures, methods, and principles used in vehicle/equipment maintenance.
- Knowledge of alternative fuels as related to a mixed fleet environment.
- Effective written and oral communication skills including understanding verbal and written instructions in English;
- Using sound judgement and able to problem-solve while under pressure.
- Ability to prepare reports and records, order parts and material and estimate time and material requirements;
- Ability to operate and understand the operations of all municipal equipment to perform repair testing;
- Ability to perform welding and fabrication work, as related to the work;
- Ability to read and understand schematics, engineering drawings and work sketches.
- Ability to work with minimal supervision;
- Ability to build and maintain positive working relationships with internal and external stakeholders;
- Ability to provide oversight and guidance to other employees, or contractors, assigned to assist in the servicing, repair, and maintenance of District of Vanderhoof's equipment; and
- Ability to work with sufficient physical strength, stamina, and coordination to effectively perform the work indoors or outdoors under all weather conditions.

**Position Status:**

Full time CUPE 1632 position

**Hours of Work:**

40 hours per week

**Rate of Pay:**

\$36.24 hourly rate as per the Collective Agreement

**Closing Date:**

May 7, 2021

## District of Vanderhoof Employment Opportunity

**To Apply:**

Please visit the District of Vanderhoof's Career Portal at [www.vanderhoof.ca](http://www.vanderhoof.ca) to apply for this position. Please note that all candidates must apply via the Career Portal; *we do not accept resumes via email or hard copy.*

*We want to thank all applicants, however only those chosen for an interview will be contacted.*